

I. CALL TO ORDER at 6:30 pm in the Community Room at the Fremont Public Library. Present were Selectmen Gene Cordes, Neal Janvrin and Roger Barham; Town Administrator Heidi Carlson; FCTV Bruce White; Melissa Olms and Madison McGloughlin. All rose for the Pledge of Allegiance.

The Board took up the 6:30 pm appointment with Madison "Maddy" McGloughlin, who was with Camp Director Melissa Olms. Olms introduced the candidate indicating she had applied for a Camp Counselor position earlier and had been declined based on the weeks she was not available. As it happens, another hired counselor has now stepped out for a six day period and a per diem counselor is needed. Maddy still has availability for these days, and Olms has met with her, as has Carlson. Carlson indicated that she sent in a background check form to get it underway quickly, as McGloughlin is needed for Camp a week from tomorrow for a six day block of time that the other per diem counselor cannot fill.

Motion was made by Barham to appoint Maddy McGloughlin as a per diem Camp Counselor to cover the necessary days, contingent on a satisfactory background check. Janvrin seconded and the vote was approved 3-0.

Both were thanked and they left the meeting at 6:45 pm. Selectmen then read through the announcements:

II. ANNOUNCEMENTS

1. The Town Clerk Tax Collector's Office IS CLOSED on Mondays for the summer. Please plan accordingly.
2. The Fremont Planning Board is in need of members. The Board meets twice per month to consider land use applications in the town, and work on Zoning and other land use regulations. If you are interested and would like to get involved in the community, contact Casey Wolfe at 895 3200 x 18 or Heidi Carlson in the Selectmen's Office.
3. The Town's summer road improvement work is taking place on Whittier Drive and Sandown Road, with still some shoulder graveling ongoing. Work moves to North Road as of today, and will continue the next couple of days. North Road will be CLOSED on Friday July 21st for paving. Local traffic only will be permitted. There are apt to be delays during the construction, so drivers should be aware.
4. Reminder that the Land Use Boards site walk will take place at 9:00 am on Saturday July 22, 2017 relative to the Ferwerda/Witham project applications.
5. The Timberlane Community Band will play at the Fremont Public Library at 6:30 pm on Thursday July 27, 2017. Bring a blanket or chair and enjoy the music, presented by the Friends of the Library and sponsored by Jeff Philbrick of Colonial Poplin Nursing & Rehabilitation and Poplin Way Assisted Living.
6. The Fremont Police Department will sponsor a Blood Drive (the bus on site) on Tuesday August 8, 2017 from 10:00 am to 3:00 pm at the Safety Complex at 425 Main Street. You can call 1 800 RED CROSS to register or go to www.redcross.org.
7. The Annual Hazardous Waste Day will be held on Saturday September 16, 2017 at the Brentwood Highway Garage at 207 Middle Road in Brentwood from 9:00 am to 12 noon.

III. LIAISON REPORTS

Barham reported on the 07/14/2017 Brentwood Dam Meeting held in Portsmouth. Barham and Carlson were both in attendance, along with the dam owner, his attorney and a consultant; as well as State Representatives Dan Itse and Scott Wallace, ESRLAC Representative Ellen Douglas, Brentwood Selectman Ken Christenson and Town Administrator Karen Clement; along with approximately a dozen abutters and interested residents. There were also several NH DES officials there, including the Bureau Chief.

The meeting went well, had some emotion and a lot of information shared and expressed. The dam gate is broken in the open position causing the current low flow condition, and the residents wanted to get a contractor and some funding together to repair it, which they are working with the owner to move forward with.

NH DES has committed to publishing their report sometime in the second week of August.

The homeowners have gotten together and they held a meeting on Tuesday evening at 55 Riverside Drive. Barham also attended this meeting. Their next meeting is planned for August 1 with the location TBD.

07/19/2017 Planning Board – Anyone interested in a position on the Board is welcomed to attend and find out what it's all about!

Barham provided an update on the Board's actions from last night:

Public Hearings:

1. Governors Forest Emergency Access
 - ZBA Public Hearing is still in progress, with a Site Walk July 22, 2017 at 9:00 am
 - ZBA will make a decision at their next meeting on July 25
 - PB continued the Public Hearing to August 2, 2017 pending ZBA decision
2. Map 1 Lot 12 on Chester Road for a Cell Tower Installation
 - Public Hearing continued to August 2, 2017 pending final design changes required by Town Engineer.

Excavation Permit Renewals/Reclamation bonding:

1. Three of the four operators met with the Board to discuss the amount of bonding requirement as determined by the Town Engineer.
 - a. A primary concern was the bonding amount was based on NH DOT Weighted Average costs and the operators strongly feel this methodology is not appropriate for excavation operation reclamation.
 - b. One of the operators presented alternative figures for the board to consider.
 - c. The Board agreed to discuss this matter with the Town Engineer to see if there is scope for the bond estimates to be revised.
2. Permit Extensions/Approvals
 - a. Based on the above discussions, the Board voted to extend these three permits to September 1, 2017 pending bonding discussions.
 - b. The Board approved the Governor Forest Permit.

Circuit Rider Contract:

The Board voted to approve the new circuit Rider contract in the amount of \$10,428 and forward to the BOS.

Seacoast Farms:

1. Bob Kelly had issued an update to the Board regarding the ongoing wetlands encroachment and excessive tailings storage.
2. The Board reviewed the latest Town Engineers report which included a bond estimate in the amount of \$469,315 to cover the removal of the estimated amount of tailings on site.
3. The Board was briefed on the procedures to be adopted to revoke the Site Plan Approval which was described as an extreme step to take and rarely executed.
4. The Board discussed the option of a cease & desist which would require BOS input.
5. The Board recommended that Seacoast Farms is required to provide a bond in the amount of \$469,315 within 30 days otherwise the BOS issue a Cease & Desist Order.

IV. APPROVAL OF MINUTES

Selectmen reviewed the minutes of 13 July 2017. Motion was made by Janvrin to approve the minutes of July 13, 2017 as written. Barham seconded and the vote was unanimously approved 3-0.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input - none

7:00 pm Department Heads - none

VI. OLD BUSINESS

1. Town Hall Basement Renovations Weekly Update:

- Painting in progress.
- FCTV and electrical areas zipped up again to keep them free of dust and debris.
- Gene Cordes had a conversation with Mark Minasalli on Friday last week regarding additional information needed for the stairway estimate. Minasalli indicated that repointing the chimney at the entry door is included in their planned work already. He will look at the rear door brick. (Minasalli is due to return on 07/27/2017).
- Cordes asked Minasalli to look again at the contract relative to door and window trim.
- It was determined today that the HVAC contract includes the ceiling insulation, and those contractors will be there tomorrow to get that work completed.
- Late today Chris Kania sent an email indicating they got the engineering report and are working on two estimates for alternatives for the steel beam.
- On Tuesday July 11th, the stairway finishing estimate was received and forwarded to Board members. Print copy is in the mail file. Two other change order costs were also included in that email from Mark Minasalli.
- Carlson continues work on the spreadsheet of current costs and anticipated funding sources.
- Selectmen reviewed the Ideal Temp HVAC invoice and work to date.

2. Other Projects Update:

- Highway Department guardrail work done this past week on Copp Drive and Spaulding Road.
- They continued work on Whittier, Sandown and North Roads, paving company work began Monday July 17th.

Approved 07/27/2017

- Camp Fremont has had another successful week. Important to note that advance sign-up and payment is required, and information is being put together for residents to make the registration process clearer next year. Camp is at full capacity for the entire summer.
- Safety Complex well work is complete. Conversion of water lines completed on Tuesday. The well is 525 feet deep, with 100 feet of casing, 50 GPM, static level 12 feet and they did have to mud the well casing due to too much groundwater.
- Chief Twiss in the final stages of hiring a new full-time candidate and has scheduled time on the Board's agenda for two weeks from tonight, as he will be present that night for the Fee Schedule Public Hearing, to introduce the candidate.

3. Primex agreements – Carlson brought back the CAP Agreement documentation from Primex relative to the Town's Workers Compensation and Property Liability Insurances. There was a lengthy discussion about risk management and protecting the Town's interests. There was discussion about the Town's relationship with Primex, the training and type of services they offer which are geared solely toward municipalities and school districts. There was some discussion about the other potential interest/workings going on relative to another municipal risk pool, but it is just getting underway.

Cordes read aloud the Resolution relative to Workers Compensation Contribution Assurance Program (CAP).

RESOLVED: to hereby accept the offer of the New Hampshire Public Risk Management Exchange (Primex3) to enter into its Worker's Compensation Contribution Assurance Program (CAP) as of the date of the adoption of this resolution, and to be contractually bound to all of the terms and conditions of Primex3 risk management pool membership during the term of the Worker's Compensation Contribution Assurance Program (CAP). The coverage provided by Primex3 in each year of membership shall be as then set forth in the Coverage Documents of Primex3.

Cordes read aloud the Resolution relative to Property & Liability Compensation Contribution Assurance Program (CAP).

RESOLVED: to hereby accept the offer of the New Hampshire Public Risk Management Exchange (Primex3) to enter into its Property & Liability Contribution Assurance Program (CAP) as of the date of the adoption of this resolution, and to be contractually bound to all of the terms and conditions of Primex3 risk management pool membership during the term of the Property & Liability Contribution Assurance Program (CAP). The coverage provided by Primex3 in each year of membership shall be as then set forth in the Coverage Documents of Primex3.

Barham moved to approve the Primex three calendar year 2018-2020 contract extension CAP Program to include Worker's Compensation and Property Liability Insurance. Janvrin seconded and the vote was approved 3-0.

Janvrin further moved to have the Chairman sign on behalf of the Board. Barham seconded and the vote was unanimously approved 3-0. Janvrin moved to adopt the resolutions read by the Chairman relative to both Worker's Compensation and Property Liability. Barham seconded and the vote was approved 3-0. Chairman Cordes executed all of the necessary documents.

4. Selectmen reviewed an abatement for \$256.59 on an incorrectly assessed 2017 Yield Tax Warrant for Charles & Carlene Bolduc on parcel 06-047.001.002. Janvrin moved to approve the abatement and Barham seconded. The vote was approved 3-0.

5. Carlson asked the Board to reconsider a previously denied abatement on parcel 01-091.002 based on the Assessor re-review of the material and additional meetings with property owner. The Assessor's new reduction in overall value of \$11,700 for an undersized lot was reviewed by the Board. Motion was made by Janvrin to approve the abatement of \$11,700 in value on parcel 01-091.002 based on the new information presented. Barham seconded and the vote was unanimously approved 3-0.

6. Selectmen reviewed and approved the Ideal Temp HVAC progress invoice in the amount of \$14,586.25.

VII. NEW BUSINESS

1. Selectmen reviewed the accounts payable manifest \$200,293.26 for the current week dated 21 July 2017. The manifest includes our annual principal payment on three long-term bonds (Complex, Glen Oakes Land, and Library). Motion was made by Barham to approve the manifest totaling \$200,293.26. Janvrin seconded and the vote was unanimously approved 3-0.

2. Selectmen reviewed the folder of incoming correspondence.

3. Selectmen reviewed and signed outgoing correspondence to Bruce Randolph.

4. Carlson circulated copies of the current budget report showing expenditures through mid-July. This was mailed out to the Budget Committee yesterday as well. Carlson discussed 2018 budget preparation which is currently underway. Members will review the current expense spreadsheet and it can be further discussed next week.

5. Selectmen reviewed the letter sent by Marty Ferwerda to Governor's Forest residents today regarding the upcoming site walk, and progress in the MHP site review amendment, LLA, etc. Carlson fielded questions and concerns from a couple of residents today, and anyone with questions is encouraged to contact the Town for more updated and correct information.

The Site Walk will be held at 9:00 am on Saturday morning July 22nd at the Tarah Way cul-de-sac and all interested parties are invited to attend. Barham will attend as the Planning Board representative from the Board, and Janvrin as the ZBA representative.

6. Selectmen reviewed the July-August Newsletter and approved it as written for publication.

7. There will be no MPO TAC Meeting this month. Staff will be continuing to work on revisions to the Draft Long Range Transportation Plan in preparation for a comment period later this summer and discussion at the August TAC meeting (August 24, 2017).

Long Range Plan Chapters: <http://www.rpc-nh.org/transportation/transportation-plan>

Selectmen asked that this position (MPO TAC Representative to RPC) be put on the Town's website as looking to be filled by a Fremont resident.

8. The Planning Board last night approved the Rockingham Planning Commission Circuit Rider Contract for the ensuing year through June 30, 2018. Janvrin moved to accept this contract and have the Chairman sign on behalf of the Board for the contract period July 1, 2017 through June 30, 2018 in the total amount of \$10,428.00; with payments due in July and November. Barham seconded and the vote was approved 3-0.

9. Barham further discussed the Seacoast Farms deficiencies as brought forward from the Planning Board meeting last night. Barham described the issues (which have been ongoing for a year at least) to include the tailings piles on site begin too big. He is limited to 2,000 CY of tailings and the engineer's report estimates in excess of 10,000 yards of tailings. There are also wetlands violations in that the windrows of material are encroaching closer than 100 feet to wetlands.

The Board discussed having Casey Wolfe pull together the file of information on Seacoast Farms specifically related to the site non-compliance and wetlands compliance issues as discussed over the past year, including the engineering estimates and reports. Mr Kelly did not appear for his appointment with the Board last night.

Barham moved to have Casey Wolfe pull all the information as discussed above, to be sent to Town Counsel for a recommendation and advice for action, including a cease and desist as recommended by the Planning Board. Janvrin seconded and the vote was approved. Carlson also discussed sending a letter to Bob Kelly as this information is being prepared.

VIII. WORKS IN PROGRESS

IX. NON-PUBLIC SESSION NH RSA 91-A

At 8:02 pm Janvrin moved to enter non-public session pursuant to NH RSA 91-A 3 II (e) to briefly discuss a legal matter. Barham seconded and the roll call vote was unanimously approved 3-0; Cordes – yes; Janvrin – yes; Barham – yes.

Selectmen briefly discussed a legal issue. No final decisions were made.

At 8:05 pm motion was made by Janvrin to return to public session. Barham seconded and the roll call vote was unanimously approved 3-0; Cordes – yes; Janvrin – yes; Barham – yes.

The next regular Board meeting will be held on Thursday July 27, 2017 at the Fremont Town Hall in the main floor meeting room.

X. ADJOURNMENT – by 9:00 pm

With no further business to legally come before the Board, motion was made by Janvrin to adjourn the meeting at 8:10 pm. Barham seconded and the vote was approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator